



MTN 015 (143)

MV-1 (463)

Visit Code

0

1

Participant ID

Site Number - Participant Number - Chk

Missed Visit

Form Completion Date

dd MMM yy

1. Target Visit Date: dd MMM yy

2. Reason visit was missed. Mark only one.

- unable to contact participant
unable to schedule visit within the window
participant refused visit
participant incarcerated/in prison
participant admitted to a health care facility
participant withdrew from the study -> Complete a Termination form.
participant deceased -> Complete a Termination form.
other, specify:

visit not required per protocol

Comments:

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## Missed Visit (MV-1)

**Purpose:** Complete this form whenever an enrolled participant misses a required visit according to the visit window outlined in the protocol or Study Specific Procedures (SSP).

**General Information/Instructions:** If the QC Report indicates that a visit is overdue, confirm that the visit was missed before completing a Missed Visit form. Fax this form when it is determined that a visit has been missed and cannot be completed within the visit window. Record the Visit Code of the visit that was missed. Record the date that the form was completed. This will not necessarily be the date of the missed visit. A complete date is required.

### Item-specific Instructions:

- **Item 1:** Record the target date of the visit. A complete date is required.
- **Item 2:** Record the reason the participant missed the visit.
  - **Visit not required per protocol:** For participants enrolling as non-ART, complete a Missed Visit form with this item marked for each non-ART follow-up visit whose window has already closed by the time of MTN 015 Enrollment. Also complete a Missed Visit form with this item marked for the visit whose window includes the date of MTN 015 Enrollment. For participants who enroll as ART, or who switch to ART after enrollment, complete a Missed Visit form with this item marked for each ART follow-up visit whose window has already closed by the time of ART Enrollment.