

MTN 015 Non-DataFax LDMS Specimen Tracking Sheet

For login of MTN 015 stored specimens into LDMS

Participant ID

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Site Number			Participant Number			Chk

Visit Code

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Specimen Collection Date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>dd</i>		<i>MMM</i>		<i>yy</i>

# of TUBES or SPECIMENS	PRIMARY SPECIMEN	PRIMARY ADDITIVE	ALIQUOT DERIVATIVE	ALIQUOT SUB ADDITIVE/ DERIVATIVE	NOTES FOR LAB
<input type="checkbox"/>	Blood (BLD) <i>Plasma</i>	EDT (purple top)	PL 1/2	N/A	For resistance testing, store 5x1.0 ml aliquots. For all other storage, store all available plasma in 0.5 ml aliquots (at least 6 aliquots). Contact the MTN NL if there is insufficient plasma. .
<input type="checkbox"/>	Blood (BLD) <i>Serum</i>	NON (no additive) or SST	SER	N/A	Prepare as many 0.5 ml aliquots as available to store. If less than 1.5 mls of serum are available, store that serum and inform the MTN NL.
<input type="checkbox"/>	Blood (BLD) <i>PBMC</i> Collection Time: ____:____ <i>hour : min</i>	m EDT (purple top)	CEL	DMS	PBMC cell count for final cell suspension is entered as xx.x million cells per ml. Enter collection time into LDMS.
<input type="checkbox"/>	Vaginal Swab (VAG)	PBS (Phosphate buffered saline)	SWB	N/A	Place swabs in separate cryovials.
<input type="checkbox"/>	Cervicovaginal Lavage (CVL)	NSL (Saline)	CVL	N/A	Store as much fluid as is recovered. If less than 6 ml's recovered after processing, notify the MTN Network Laboratory.

Comments: _____

Initials:

Sending Staff

Receiving Staff

LDMS Data Entry Date:

<input type="text"/>	<input type="text"/>
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dd

<input type="text"/>	<input type="text"/>	<input type="text"/>
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MMM

<input type="text"/>	<input type="text"/>
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yy

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LDMS Staff

MTN 015 Non-DataFax LDMS Specimen Tracking Sheet

For login of MTN 015 stored specimens into LDMS

LDMS Specimen Tracking Sheet (nonDataFax)

Purpose: This non-DataFax form is used to document collection and entry of MTN 015 specimens into the Laboratory Data Management System (LDMS).

General Information/Instructions: A copy of this form accompanies LDMS specimens in their original specimen collection containers to each LDMS entry laboratory. Once the specimens have been entered into LDMS, this form is kept on file at the LDMS entry laboratory. If the site chooses, a copy of this completed form may be made once the specimens have been entered into LDMS and the copy kept in the participant's study notebook. This is not required, however. Because this form is a non-DataFax form, this form should NOT be faxed to SCHARP DataFax.

Item-specific Instructions:

- **Visit Code:** Record the visit code of the visit at which the LDMS specimens were collected.
- **# of TUBES or SPECIMENS:** Record the total number of collected tubes or specimens of the listed primary specimen type that will be entered into LDMS. If no LDMS specimens of the primary specimen type were collected, record "0."
- **Initials – Sending Staff:** The clinic staff person who completed the form and/or who is sending the LDMS form and specimens to the LDMS entry lab, records his/her initials here.
- **Initials - Receiving Staff:** The laboratory staff person who received this form (and the LDMS specimens accompanying the form), records his/her initials here.
- **LDMS Data Entry Date:** Record the date the LDMS specimens listed on this form were entered into LDMS.
- **LDMS Data Entry Date - LDMS Staff:** The LDMS laboratory staff person who entered the specimens into LDMS, records his/her initials here.